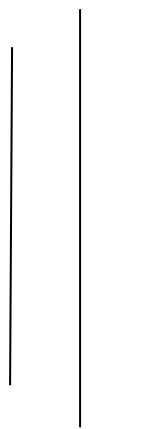


INDRESHWOR CAMPUS
PANAUTI-7, KAVREPALANCHOK
ESTD: 2058



ANNUAL REPORT
FISCAL YEAR - 2080/2081
Date: 2081/5/20

Report Publication Team

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Annual Reports Endorsement by Indreshwor Campus
Management Committee 2081/05/20

Executive Summary

Indreshwor campus which is in Kavrepalanchok of Nepal was established in 2058 with the affiliation to Tribhuvan University. The campus started its programme from Bachelor level in Business Studies (BBS) in its beginning stage. Later it extended its academic programmes to Bachelor in Education (B Ed), Bachelor in Humanities (B.A) and Master Degree in Management (MBS) to provide qualitative higher education especially to poor, deprived and marginalized students of the southern area of Kavrepalanchok District. I realize that to provide the qualitative higher education to the targeted students where there is no access of sufficient educational, infrastructural and other essential facilities is a matter of feeling proud. Annual Report 2080/081 is the financial and educational details of Indreshwor campus. The report contains the three years financial reports, Students admitted to the campus, Students pass and graduate list of last three years.

The campus has maintained all the data and reports of last three years. Audit Observations / Issues and Steps Taken to Mitigate the Issues Raised by Audit Observations in the Last Fiscal Year. Social Progress, Campus's Contribution to Society Plan for Increased Involvement of Society in the Campus. Issues and Challenges of Short Term and Long Term, Mitigation Measures Taken to Address the Issues and Meet the Challenges Plan for Addressing the Issues and Challenge,

I too personally feel proud to be involved in Higher Education Reform Project under University Grant Commission (UGC), Sanathimi, Bhaktapur. I believe that the project will help to achieve the national goals of the country, and even help to maintain sustainable development of the campus in future.

We look forward to get constructive suggestion from the readers in the time to come.

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1. Background

Education is probably one of the core elements that contribute to the holistic development of a person. It is defined as the process of developing a person's knowledge, skill and character by going through a learning process drafted by an educator. Education in its broadest sense is any act or experience that has a formative effect on the mind, character or physical ability of an individual and in its technical sense, education is the process by which society deliberately transmits its accumulated knowledge, values and skills from one generation to another through institutions.

The only institution which has a glorious history of transmitting accumulated knowledge, values and skills is Indreshwor Campus which is standing in the heart of the historically, culturally and naturally beautiful place, Panauti. It is in Kavrepalanchok district and Bagmati zone of Nepal.

It is a non-profitable social organization which aims in embracing all the Nepali citizens under the roof of education cum knowledge. Its main goals are to educate the deprived and economically poor students who can/may become one of the leading personnel of the society/nation. It is a public institution so everyone in the society takes keen interest about the academic performance of this institution. Till now it is satisfying the needs of the students, parents, social members and other stakeholders. It is the organization running through various supports of Local Governmental Body, Tribhuvan University and other various NGOs and INGOs. It is even affiliated under TU.

Indreshwor Campus was formally established in 2058 B.S. The first academic programme it ran was Bachelor of Business Studies, and then Bachelor in Education. After then Bachelor in Arts. At present it is running Master in Business Studies also. These all academic programs prove that how much this institution is concerned towards the needs of the students, society and the nation. The sole aim for running all these programs is to meet the national goals of education. And till present it is considered as the institution with clear objectives and clean image. To

fulfill the changing needs, this glorious institution is planning for further program to be launched in the near future.

1.1 Our Aims and Objectives

The main aim of this institution is to provide standard formal education to the students that would enable them to compete in this competitive world to attain the goals they have targeted. Beyond this it has the following objectives:

- To educate and uplift the living standard of the deprived and economically background groups.
- To help in uplifting the inborn innate talents of the students
- To provide quality education in affordable and reasonable price
- To help in instilling the moral characters and civics sense
- To help them learn and respect the value of truth, beauty and goodness
- To prepare globally competent human resources who are creative, Co-operative, hardworking and industrious
- To equip them with the latest knowledge and technology
- To let them enjoy university education

1.2 Our Special Features

- Historical public academic institution
- Able to develop efficient, effective and competent manpower for the country
- Quality education in reasonable and affordable price
- Classes from highly qualified and experienced lecturers
- Learner centered teaching and learning activities
- Various tests and pre-board examinations
- Conduction of various co-curricular and extra-curricular activities
- Special scholarship quotas for genuine, needy, dalit , marginalized and others
- Proper guidance and counseling for further studies
- Frequent use of multimedia and others
- Library facility
- Interaction programmes between lecturers, students, administration and management committee
- Visiting, tours and excursions

2. Academic Progress

2.1 Students' Enrollment of the Last Three Years

Students' Enrollment in 2078/79-2021

Programme	Year	No. of Stud	Male	Female	EDJ	Dalit	
BBS	First	61	31	30	5		
	Second	65	23	42	10	3	
	Third	29	8	21	5	3	
	Fourth	7	4	3	4		
Total		162	67	95	13	6	162
B.Ed	First						
	Second	26	6	20	8		
	Third	19		19	8		
	Fourth	7	2	5	4		
Total		52	8	44	16		52
BA	First	33	16	17	8	1	
	Second	20	12	8	7	1	
	Third						
Total		53	28	25	15	2	53
MBS	second semester	10	5	5	2		
	Fourth semester	18	5	13			
Total		28	10	18	2		28

Students' Enrollment in 2079/80-2022

Program	Year	No. of Stud	Male	Female	EDJ	Dalit	Ma	
BBS	First	19	8	11	3	1		
	Second	43	21	22	2			
	Third	23	6	17	2			
	Fourth	22	6	16	1	3		
Total		107	41	66	8	4		107
B.Ed	First	8	1	7	3		1	
	Second							
	Third	15	3	12	4			
	Fourth	18		18	7	1		
Total		41	4	37	14	1	1	41
BA	First	12	5	7	2		1	

	Second	25	11	14	4			
	Third	11	5	6	4	0		
Total		48	21	27	10			48
MBS	First							
	Second	5	3	2	1			
	Third	9	3	6	1			
Total		14	6	8	2			14
								210

Students' Enrollment in 2080/81-2023

Program	Year	No. of Stud	Male	Female	EDS	Dalit	Madhesi
BBS	First	65	26	39	12	4	
	Second	19	8	11	3	1	
	Third	25	11	14			
	Fourth	23	5	18	1	2	
Total A		132	50	82	16	7	
B.Ed	First	6		6	3		
	Second	8	1	7	3		1
	Third						
	Fourth	14	3	11	5		
Total B		28					
BA	First	24	13	11	5		
	Second	12	6	6	3		
	Third	12	5	7	1		
	Four	10	5	5	3		
Total C		58					
MBS Semester	First						
	Second	1	1				
	Third						
	Fourth	5					
Total D		6					
Grand Total A+B+C+D		224					

Students' Enrollment in 2081/82-2024

Program	Year	No. of Stud	Male	Female	EDS	Dalit	Madhesi
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BBS	First 2023+2024	108	53	55	14	6	
	Second	19	9	10	9		
	Third	25	10	15			
	Fourth	23	4	19	9	2	
Total A		175	76	99	32	8	
B.Ed	First 2023+	24	2	22	8		
	Second	8	1	7	3		1
	Third						
	Fourth	14	3	11	5		
Total B		46	12	34	19		1
BA	First 2023+2024	55	26	29	12	1	
	Second	12	6	6	2		
	Third	12	5	7	1		
	Four	10	5	5	3		
Total C		89	42	47	18	1	
MBS Semester	First						
	Second	1	1				
	Third						
	Fourth	5	3	2	1		
Total D		6	4	2	1		
Grand A+B+C+D		316	134	182	70	10	

2.2 Students' Pass Rate of the Last Three Years

Level-Wise Passed Students in 2077

Program	Year	Total No.	Total	Total No. of Passed
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		of Students	Passed Students	Male	Female	EDS
BBS	First	36	2			
	Second	8	3	3		2
	Third	20	2	1	1	1
	Fourth	21	7		7	1
Total		85	14			
B.Ed	First	39	0			
	Second	17				
	Third	9				
	Fourth	6	1		1	1
Total		74	1			
BA	First					
	Second	15	2	2		
	Third	5	3	3		2
Total			5			
MBS	First sem	10	5		4	1
	Third Sem	18	5			
Total						
			10			

Level-Wise Passed Students in 2078

Program	Year	Total No. of Students	Total Passed Students	Total No. of Passed Male			
				Male	Female	EDS	
BBS	First	67	2		2		
	Second	27	3	1	2		
	Third	7	3	2	1	3	
	fourth	18	5	4	1	2	
Total		107	10	5	5	4	
B.Ed	First	28					
	Second	20	1		1	1	
	Third	7	0				
	Fourth		0				
Total		59	1		1	1	
BA	First	23	4	3	1		
	Second						
	Third	15	12	7	5	2	
Total		38	16	10	6	2	
MBS	1st sem						
	2 nd Sem	11	2		2		
	4th sem	18	4	1	3		
Total		29	6	1	5		
		233	33	16	17	7	

Level-Wise Passed Students in 2079

Program	Year	Total No. of Students	Total Passed Students	Total No. of Passed			
				Male	Famale	EDS	
BBS	First	43	4	3	1	1	
	Second	23	4	1	3		
	Third	23	5	2	3		
	Fourth	5	3	3		2	
Total		94	16				
B.Ed	First						
	Second	15	0				
	Third	18	3		3		
	Fourth	4	0				
Total		42	3				
BA	First	25	8	5	3	2	
	Second	11	6	3	1	2	
	Third						
	Fourth						
Total		36	17				
MBS	First	5	3	1	2		
	Second						
	Third	9	4	1	3		
	Fourth						
Total							

2.3 Graduated Students' of the Last Three Years

Year	Program	Total Graduated Students	Total No. of Male Graduates	Total No. of Female Graduates	Total No. of Graduated
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					EDG
2021	BBS	5	2	3	3
	B.Ed				
	BA	5	2	3	
	MBS	9	1	8	1
	Total	16	5	3	4
2022	BBS				
	B.Ed				
	BA	1		1	
	MBS	1		1	
	Total	2		2	
2023	BBS				
	B.Ed				
	BA				
	MBS	4	1	3	
	Total	4			

2.4 Programmes

Indreshwor Campus has been running four major programmes: Bachelor in Business Studies (BBS), Bachelor in Education (B.Ed), Bachelor in Arts (BA), Bachelor in Arts in social Works BSW and Master in Business Studies (MBS).

2.5 Educational Pedagogy

Teaching learning is such an activity where one delivers the knowledge and the other perceives it. It can either inductive or deductive, or can be teacher-centred or learner-centred. Most of the activities of our campus are lecture method, but we even include various student centered activities including project works and others.

3. Physical progress

3.1 Infrastructural Development

Indreshwor Campus has a five storied building with twenty rooms of big and small sizes. There is a campus hall at the top of the building. It has library room, staff room, administrative room, Management Committee room, and even a small canteen attached with the building. We have water, electricity, latrine and security facilities too.

Fixed assets of Indreshwor Campus from the day of its establishment till present (2080/2081)

S.N	Particulars	No. of items
1	Land (Plot No. 136)	0-8-1-1
2	Building (five storeyed)	1
3	Furniture	501
4	Desktop computer	22
5	Laptop	6
6	Projector	12
7	Books	3190
8	Tap	1
9	Electricity facility	1
10	Internet facility	1
11	Canteen	1
12	Racks	21
13	Toilet	2
14	Printer	4
15	Dot Printer	1
16	Meeting room	1
17	Desktop screen	1
18	CCTV	16

3.2 Educational Aids

3.2.1 Library

It has a small library from where the students can be benefitted for their studies. The lists of items available in the library are:

S.N	Particulars (Books)	No.B00ks	Remarks
1	Management	2175	Bachelor + Master

2	Education	825	Bachelor only
3	Humanities	190	Bachelor
Total		3190	
Daily journal		2	

3.2.2 Furniture and Accessories

The list of the furniture and other accessories are as follows:

S.N	Particulars	No.	Remarks
1	Desks	12	
2	Benches	215	
3	Chairs	200	Wooden and plastic
4	Hand chairs	40	
5	Student desk	30	
6	Desktop table	2	
7	Sofa	4	
8	Invertors Batteries	2	
9	Generator	1	
10	Dace	11	
11	Racks	21	Steel
12	Dustbin	1	
13	Coffee Table	4	
14	leather sofa	10	
15	Speaker	2	

4. Financial Progress

4.1 Analysis of Financial Resources (Last Three Years)

4.1.1 Self-Generated Resources/Income

S.N	Particulars	2078/79	2079/80	2080/81	Remarks
1	Students fee	3850005	2899850	2849860	Internal

	and others				
2	Bank interest	223122.06	272640.73	268177.23	Internal
Total		4073127.06	31,72,490.73	3118037.23	

4.1.2 Grants from Government Sources and Others

S.N	Particulars	2078/79	2079/80	2080/81	Remarks
1	UGC -Grants Regular -Grants for purchase -Electronic equipment -Book Purchase -Grants To HEI -Grants for program	17,54,300	1220000 700000 1225000	1333600 500000 826000 233000	
2	Bagmati Pradesh Samajik bikas mantralaya	5,76,000	262736	10,00,000 96000	
3	Panauti Municipality grants	10,00,000	500000	300,000	
	Scholarship Fund Pradip Banjara Bijayaram Karmacharya		101111	1,50,000	
	Total	3330300	4008847	4438600	

4.2 Expenditure Analysis of the Last Three Years

4.2.1 Recurrent Expenses

A. Salary and allowance

S.N	Particulars	2078/79	2079/80	2080/81
1	Salary + Allowance	6968518	3911420	3494031

Total	6968518	3911420	3494031
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Others

a. Office Management Expenses

A. Office Expenses				
S.N	Particular	2078/79	2079/80	2080/81
1	Financial aid	52,804	34675	5000
2	Water, electricity and communication	32145	51657	36981
3	Repair and Maintenance	11500		45194
4	Rent and wage	120300	81662	
5	Printing book calender	96490	88235	65140
6	Miscellaneous software			218333.75
7	Other Stationery		58481	
8	1% social Tax & other Tax	80910	67449	103613.41
9	Internal and external exam. Allowance	145579.35		
Total		539728.35	382159	474262.16

b. Evaluation (Examination) Expenditure

B. Evaluation (Examination) Expenditure				
S.N	Particulars	2078/79	2079/80	2080/81
1	Examination and exam. Allowance		388015	

2	Registration form	109500	47500	50000
3	T.U service charge	122350	21000	
4	Exam Form Fee	445910		227200
5	Internal exam allowance			22870
Total		677760	456515	300070

c. Other Expenditures

C. Other Expenditures				
S.N	Particular	2078/79	2079/80	2080/81
1	Auditing	12000	15000	10000
2	E Library and EMISCCTV		579839	47500

3	T-shirt	54,800	34750	145000
4	Tea and others	1,18,095	166290	166255
5	Others stationery	60864		
6	Advertisement	52804		45895
7	Bank Interest tax	33,598.32	36119.45	61138.93
8	Stationery	70970	60312	52083
9	Program and Educational tour	2,69,956	81000	108240
9	Extra program Expenses	11,733.73		212080.8
11	Ugc program Research		258245	584880.53
12	Library and Newspaper		105160	157259
	Silapatra		53900	
	Building		838017	
	BASW Expenses		32000	
Total		296770.05	2260632.45	1590332.26

Depreciation

Particular	2078/79	2079/80	2080/81
Depreciation		1167630.48	1485765.92

Total Expenditure

Expenditure

Particular	2078/79	2079/80	2080/81
Salary	6968518	3911420	3494031
Exam expenses	67760	456515	300070
Other	296770	2260632.45	1590332.26

Expenditures			
Office Expenses	0	382159	474262.16
Total	7333048	7010726.45	5858695.42

4.2.2 Capital Expenditures

Major Infrastructures Development

S.N	Particulars	2078/79	2079/80	2080/81
1	Construction of Building Maintains	27,00,000.0	838017	892904√
Total		27,00,000.0	838017	892904

Minor Infrastructures Development

S.N	Particulars	2078/79	2079/80	2080/81
1	Construction, wall, building and Maintains		-	
2	Construction of Toilet		-	
Total			-	

Equipment

S.N	Particulars	2078/79	2079/80	2080/81
1	Computer lab, CCTV, EMIS, Projector, Printer		579839	803987.05√
Total			579839	803987.05

Furniture

S.N	Particular	2078/79	2079/80	2080/81
1	Furniture			940838
Total				940838

Total Capital Expenditures

Particular	2078/79	2079/80	2080/81
Construction of Building	2700000	838017	892904
Computer lab, CCTV, EMIS		579839	
Computer laptop projector			803987.05
Books	144177	105160	
Furniture			940838
	2844177	1523016	2637729.05

4.3 Audit Observation of the Last Year

The audit report of the fiscal year 2080/81 was accomplished by Mahesh Kumar Karmacharya & Associates, Panauti, Kavre. The auditor had the

following conclusion on the academic and financial transactions of Indreshwor Campus:

1. Main Accounting Policies and Comments

- a. Financial transactions had been managed on the basis of Nepal Accounting principles.
- b. Income/Expenditure accounts are maintained in Accrual Basis.
- c. The campus has been seen conducting all the educational activities as per the code of conduct of Tribhuvan University.
- d. Depreciation account of Goods and assets of campus maintained.
- e. Software is used for maintaining Income and Expenditure account.
- f. Fixed Assest from fiscal year 2080/081 shown with 5% and 25% depreciation rate on Building and Furniture respectably.

Our respected auditor of Mahesh Kumar Karmacharya & Associates Panauti, Kavre has raised some vital issues of our campus which has really been the points to be considered.

We really feel that we were unable to keep detail records of the overall activities whether it was financial or academic. We realized that it was most to be done for reflective transaction, so from this year we have tried to keep detail record of each transaction we perform.

3.4 Social Programs

3.4.1 Campus' Involvement in Social Activities

This Indreshwor Campus is a public organization, so it must have good relationship with various organizations. It actively takes part in various activities whether it is academic or financial, ECA or CCA, felicitation or

condolence. It truly supports every activity performed in the society and tries to get benefit with the complements given by them.

3.4.2 Society's Contributions for Campus

This campus is also a part of a society. Every good or bad activity performed in the society has directly or indirectly affected the overall activities of the campus. Various stakeholders take deep interest in the overall activities of the campus. Even the land where the campus has been set up registered in the name of Indreshwor Campus because of the efforts of the social members. We are getting various financial, technical and academic supports from the people.

3.4.3 Plan for Campus' Contribution

As usual Indreshwor Campus is planning to include all the Citizens to attain Higher Education. It is running various faculty wise programs to meet the need and demand of the students and the nation. It aims to increase its academic programme with various scholarship schemes for deprived, underprivileged and disadvantaged groups. Beside these, it is planning to organize blood donation program, health camps and various other awareness programmes.

3.4.4 Plan for Increased Involvement of Society in the Campus

In absence of society, every institution would be like a village without any villagers. This Indreshwor Campus is also an integral part of the society. It always aim of involving the various stakeholders of the society. It tries to include them in the management committee, decision making programmes, and various internal and external affairs of the campus.

3.5 Issues and Challenges

3.5.1 Short Term

- Provision of knowledge to the latest science and technology
- Use of modern student-centred teaching-learning methodologies
- Insufficient working permanent teaching and non-teaching staffs
- Lack of stable staffs
- Punctuality
- Involvement of the students in examination
- Regularity of the students
- Weak social relationship
- Traditional library
- Lack of computer lab
- Lack of reasonable salary and other benefits

3.5.2 Long Term

- Political interference
- Lack of visionary leaders
- Insufficient area
- Difficulty in maintaining quality education due to lack of fund, qualified and skilled professors and others.
- Difficulty in incorporating multi-dimensional programmes as per the necessity of the students and the nation.

3.5.3 Mitigating Measures Taken to Address the Issues and Meet the Challenges

- We have become the member of HERP programmes intending to improve the academic, physical, economical and other aspects. We have developed five year strategic plan which aims on improve the overall performance of the campus.
- Use of OHP and Internet facilities for teaching learning activities.
- Planning to increase the number of permanent teaching and non-teaching staffs.
- There is reasonable increment in salary.
- Use of digital attendance system (finger print)
- Regular tests and examination system
- Regular attendance of the students
- Conduction of various programmes and meetings to improve social relationship
- Balance relationship with all the political parties

3.5.4 Plan for Addressing the Issues and Challenges

- Run our academic programmes and other activities as per the five yearly strategic plan.
- Strengthening the socio-political relationship
- Increase the campus' area
- Skill and intelligent staffs with handsome salary and other benefits
- Search of regular sources of fund from various NGOs and INGOS.
- Planning to increase vocational educational programmes
- Develop efficient and able students providing various scholarships and opportunities
- Establish Indreshwor Campus as the leading academic institution in the nation.

3.5.5 Projected Annual Work Plan and Budget of the Three Fiscal Years following the Current Fiscal Year

Estimated Annual Budget – 2081/082

Indreshwor Campus

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